

MINISTRY OF WORKS, TRANSPORT & INFRASTRUCTURE
ANNUAL REPORT JULY 2007-JUNE 2008





Government of Samoa

OFFICE OF THE MINISTER

MINISTRY OF WORKS, TRANSPORT AND INFRASTRUCTURE

(LAND TRANSPORT AUTHORITY, ELECTRIC POWER CORPORATION,
SAMOA WATER AUTHORITY, SAMOA AIRPORT AUTHORITY,
SAMOA PORTS AUTHORITY, SAMOA SHIPPING CORPORATION, HOUSING COMMITTEE)

1st September 2011

**The Honourable Speaker
Parliament**

In accordance with the requirements of the Ministerial and Departmental Arrangements Act 2003, I am pleased to present you the Ministry of Works, Transport and Infrastructure's for fiscal year July 2007- June 2008.

Manu'alesagalala Enokati Posala

MINISTER OF WORKS, TRANSPORT & INFRASTRUCTURE

TABLE OF CONTENT

	Page(s)
FOREWORD	(ii)
ACRONYMS	(iii)
CIVIL AVIATION DIVISION	1-5
MARITIME DIVISION	6-12
TRANSPORT CONTROL BOARD DIVISION	13-17
ASSET MANAGEMENT ROADS – UPOLU DIVISION	18-20
ASSET MANAGEMENT ROADS – SAVAII DIVISION	21-22
ASSET MANAGEMENT BUILDING DIVISION	23-25
CORPORATE SERVICES DIVISION	26-34

FOREWORD

For the Financial Year 2007-2008, the primary focus for the Government of Samoa, its people and in particular the Ministry of Works, Transport and Infrastructure, was channeled towards the timely completion of all related road improvements and infrastructural works associated with Samoa's hosting of the South Pacific Games (SPG) in September 2007. Despite the many resources constraints on virtually all fronts, tremendous and tireless work of the Ministry's supervising staff and its main and sub-contractors overcame the race against time, to have all venues and roads in fault-free conditions prior to the commencement of the Games.

During the SPG month, a marked increase in non-scheduled flights was recorded as more charter flights were used to supplement normal air services and special flights by established air carriers, to transport participating countries athletes, officials, equipment and supporters to/from the Games. The discharge of regulatory and certification functions of the Ministry with regards to air and maritime transport operators and service providers as usual, continued during the year mimicking international standard practices and in conjunction with straightforward enforcement prescribed by its national transport mandates. In addition to their supervision of SPG constructions, the asset management roads and asset management building divisions of the Ministry also delivered on their annual work programmes and regulatory responsibilities.

The appointment of a former ACEO in March 2008 was perhaps a milestone for the Ministry and Samoa, to head the South Pacific Regional civil aviation oversight organization PASO based in Vanuatu, thus also underscoring the strength of background exposures afforded by the Ministry to its senior staff to contest regional transport work opportunities.



Vaelua Nofo Vaelua

CHIEF EXECUTIVE OFFICER

ACRONYMS

CARs	-	Civil Aviation Rules & Regulations
CARs Pt	-	Civil Aviation Rule Part
CEO	-	Chief Executive Officer
CSO	-	Company Security Officer
COLREG	-	Collision Regulations
DA	-	Designated Authority
FAA	-	Federal Aviation Administration of the United States
ICAO	-	International Civil Aviation Organization
IMO	-	International Maritime Organisation
ISM	-	International Safety Management
ISPS	-	International Security of Port Facilities and Ships
MALIAT	-	Multilateral Agreement on the Liberalisation of International Air Transport
MOT	-	Ministry of Transport
MWTI	-	Ministry of Works Transport & Infrastructure
MS	-	Marine Surveyor
NML	-	National Maritime Legislation
PIASA	-	Pacific Islands Air Services Agreement
PICASST	-	Pacific Islands Civil Aviation Safety and Security Treaty
PFSA	-	Port Facility Security Assessment
PFSP	-	Port Facility Security Plan
PPS	-	Petroleum Product Supplies
PS	-	Principal Surveyor
PSO	-	Principal Shipping Officer
PFSO	-	Port Facility Security Officer
RSO	-	Recognised Security Organisation
SOLAS	-	Safety of Life at Sea
STCW	-	Standard of Training and Certification for Watch-keepers
SSI	-	Senior Safety Inspector
SO	-	Shipping Officer
SI	-	Safety Inspector
SAR	-	Search and Rescue

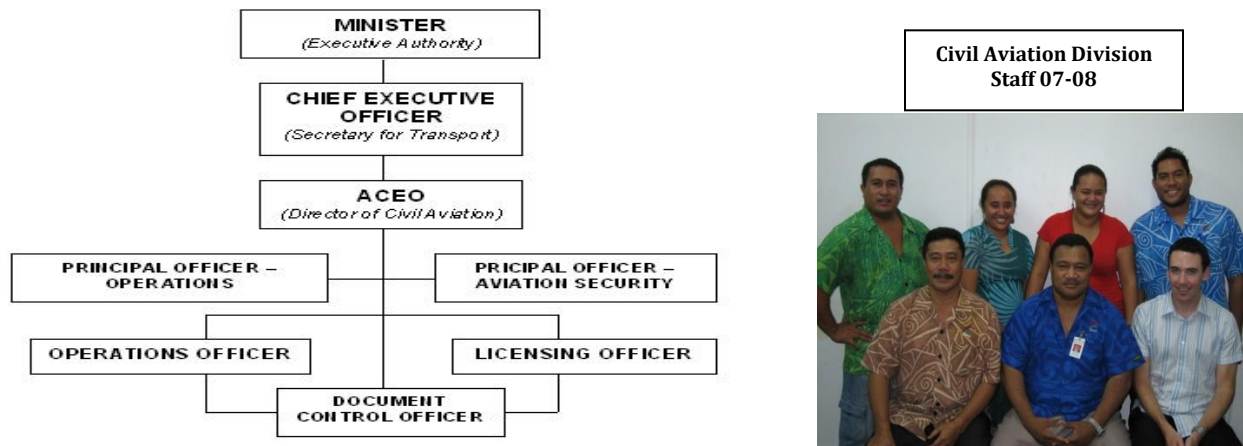
- SSO - Ships Security Officer
- SSA - Ships Security Assessment
- SSP - Ships Security Plan
- UNCLOS - United Nation Convention on Law of the Sea.

CIVIL AVIATION DIVISION

1. Introduction

- 1.1 Since the 2001 September 11th incident, Aviation Security continues to be the real growth area of civil aviation worldwide, as new emerging threats are countered with new standards, measures and technology.
- 1.2 To strengthen its compliance with these standards, a new position to assist with the implementation of international aviation security obligations was created by the Ministry and the Public Service Commission, Principal Officer – Aviation Security, in May 2007.
- 1.3 The New Zealand Pacific Security Fund and Australia's Department of Infrastructure, Transport, Regional Services and Local Government through its Office of Transport Security Division were greatly instrumental in the provision of a number of sponsored training opportunities, work experience stints and specialized technical attachments to assist the Ministry in its efforts to address aviation security capacity building.
- 1.4 Other sponsored training opportunities for other aviation related areas were provided by the Civil Aviation Authority of Singapore and the Singapore Cooperation Programme.
- 1.5 With its primary and secondary mandates in the Civil Aviation Act 1998 and 2000 Regulation respectively, the Ministry of Works, Transport and Infrastructure continues to administer and regulate civil aviation matters in Samoa, in addition to regulating air services agreements and obligations stated therein.
- 1.6 The Civil Aviation Authority of New Zealand continues to be the Ministry's technical arm through the provision of technical assessments and recommendations after safety and security surveillance activities conducted on its aviation service providers and operators. Staff of the Civil Aviation Division accompanies these external Auditors to facilitate follow-up work required for continuing safety and security compliances
- 1.7 As Samoa is ultimately responsible for its aviation and security requirements, the Civil Aviation Division of the Ministry has the following functions;
 - The safety & security regulation, oversight and certification of the following in Samoa;
 - Air Operations, airworthiness and maintenance of aircraft
 - Organisations providing civil aviation services – aircraft maintenance, air traffic services, aerodrome operators, aeronautical telecommunication, aviation security, supplier of fuel and aviation meteorology
 - Licensing of aviation personnel
 - Maintain cooperative links with international, regional and national organisations, authorities and agencies on civil aviation matters;
 - Assist and provide advice to the CEO/Secretary for Transport in the development and negotiation of air transport policies and Airservices Agreements suitable for Samoa's developmental needs and monitor its obligatory compliance therewith;
 - Facilitate/issue and maintain a Register of all air transport & civil aviation documents, licenses, certificates and approvals issued by the Ministry;
 - Maintain a Register of aircraft registered in Samoa;
 - Manage, assist negotiate/review and monitor the Contracts necessary for Samoa for the provisions of;
 - (i) safety & security auditing, assessments, inspections; and
 - (ii) upper airspace air traffic services;
 - Facilitate/issue approvals for international non-schedule/itinerant flights requesting landing at Samoan airports for technical reasons;
 - Facilitate/assist in the conduct of aircraft accident/serious incident investigations occurring in or involving aircraft registered in Samoa

Fig.1.1 – Organisational structure for the Civil Aviation Division.



2. International Civil Aviation Conventions, Treaties and Agreements

a) Samoa has signed, acceded to or ratified the following Conventions;

- *1929 Warsaw Convention* for the Unification of certain Rules relating to International Carriage by Air;
- 1955 Protocol to Amend the Warsaw Convention of 1929, The Hague 1955;
- *1944 Chicago Convention* on International Civil Aviation;
- *1971 Montreal Convention* for the Suppression of Unlawful Acts Against the Safety of Civil Aviation;
- *1963 Tokyo Convention* on Offences and Certain Other Acts Committed On Board Aircraft;
- *1980 Protocol* to Chicago Convention (Article 83 bis);
- *1984 Protocol* to Chicago Convention (Article 3 bis);
- *1988 Montreal Supplementary Protocol* for the Suppression of Unlawful Acts of Violence at Airports Serving International Civil Aviation;
- *1991 Montreal Convention* on Marking of Plastic Explosives for the Purpose of Detection;
- *1970 Hague Convention* for the Suppression of Unlawful Seizure of Aircraft;
- *1990 Protocol* to amend ICAO Convention (article 50a);
- *1990 Protocol* Relating to an Amendment to the Convention on International Civil Aviation;
- *1989 Protocol* Relating to an Amendment to Convention on International Civil Aviation (Article 56);

b) Samoa has in place the following Air Services Agreements (ASA);

- Bilateral ASA with Fiji - *Signed: 7 February 1991*
- Bilateral ASA with Australia (Open Skies) - *Signed: 11 August 2000*

- Bilateral ASA with New Zealand (Open Skies) - *Signed: 22 November 2000*
- Bilateral ASA with Tonga (Open Skies) - *Signed: 18 August 2001*
- Bilateral ASA with Cook Islands (Open Skies) - *Signed: 18 September 2001*
- Multilateral Agreement on the Liberalisation of International Air Transport (MALIAT) (NZ, Singapore, US, Brunei, Tonga and Cook Is) *Acceded: 04 July 2002*; (Bilaterals with these countries have been suspended due to the MALIAT)
- Bilateral ASA with Niue (Open Skies) - *Signed: 8 November 2002*

c) Other Agreements and Treaties that Samoa has ratified are;

- Pacific Islands Air Services Agreement (PIASA) *Signed: 7 August 2004; Ratified: 12 October 2004*
- Pacific Islands Civil Aviation Safety and Security Treaty (PICASST) *Signed: 7 August 2004; Ratified: 12 October 2004*

3. Notable Events July 2007 – June 2008

- 19th Sept 2007 - The CAD New Post Principal Officer – Aviation Security became effective;
- 4th Oct 2007 - CAD New Post – Document Control Officer was filled.
- 13 Feb 2008 - The National Civil Aviation Security Programme (NCASP) became effective
- 24 Feb 2008 - New Operations Officer recruited
- 26 Feb 2008 - Air Service talks between Samoa-NZ, held at the Ministry Headquarters, regarding Polynesian Blue/AIRNZ issues.
- 28 Feb – 28 Mar 2008 – Staff Exchange between CAD-MWTI and DITRSLG
- 5th May 2008 – Samoa Civil Aviation Division validated FAA Engineering Licenses for the first time
- 16th May 2008 - South Pacific Express Ltd became a National Carrier.

4. Aircraft current on Samoan Aircraft Register July 2007 – June 2008

- a) 5W-FAV [1988] - Britten Norman Islander BN2, Polynesian Airlines;
- b) 5W-FAY [1998] - Twin otter DHC6-300, Polynesian Airlines;
- c) 5W – FAW [2008] - Twin Otter DHC6-300, Polynesian Airlines;
- d) 5W – SPX [2008] - Shorts Brother SD-360, South Pacific Express

5. Civil Aviation Budget approved for July 2007 – June 2008

5.1	Overall Budget	-	399,317
	Personnel	-	246,639
	Operating	-	71,953
	Capital	-	26,522
	Overheads	-	54,203
5.2	Revenue		
	Upper Airspace	-	585,000
	Civil Aviation Receipts	-	10,000

6. Air Service Licenses

6.1 The following Air Operators were issued with Air Services Licenses and are still current during the period of this Report:

- Polynesian Airlines Issued: 06 April 2008
- South Pacific Express Issued: 04 June 2008
- Air Pacific Limited Issued: 06 August 2007
- Polynesian Blue Issued: 29 October 2007
- Air New Zealand Issued: 06 August 2007

7. Airline Returns July 2007 – June 2008

Airlines issued with an Air Service License to operate to/from Samoa must file monthly statistical returns as a requirement of their Air Service Licenses.

Airline	Pax Arrivals	Pax Departures	Inbound Freight	Outbound Freight
Air New Zealand	47,220	51,561	995,028kg	998,678kg
Air Pacific	5,320	4,762	70,247kg	31,672kg
Polynesian Airline	16,861	3,223	9,214kg	280,215kg
Polynesian Blue	44,872	47,354	127,245kg	280,215kg
South Pacific Express	13,420	13,241	23,212kg	19,781kg
Inter Islands Airways	11,859	14,854	53,397kg	15,662kg

8. Personnel Licenses and Ratings July 2007 – June 2008

- 8.1 Pilot Validations issued – 17 @ \$120 = \$2,040
- 8.2 Engineer Validations issued – 3 @ \$120.00 = \$360.00

9. Air Operator Certificates July 2007 – June 2008

- 9.1 Foreign Air Operator Certificates
- Certificates issued – 4 @ \$330.00 = \$1320.00
- 1) Inter Island Airways – Issued 18 Jan 08
- 2) South Pacific Express – Issued 30 Jan 08
- 3) Air New Zealand – Issued 01 Dec 07
- 4) Pacific Blue – Issued 29 Oct 07

- 9.2 Airline Air Operator Certificate

Certificates issued – 2 @ \$330.00 = \$660.00

- 1) Polynesian Airlines – Issued 27 Oct 07
- 2) South Pacific Express – Issued 16 May 08

10. Certificate of Airworthiness issued July 2007 – June 2008

Certificates issued – 4 @ \$230.00 = \$920.00

- 1) Polynesian Airlines 5W FAV – Issued: 27 Feb 08
- 2) Polynesian Airlines 5W FAY – Issued: 27 Feb 08
- 3) Polynesian Airlines 5W FAW – Issued: 30 May 08
- 4) South Pacific Express 5W SPX – Issued: 05 May 08

11. Aerodrome Certification July 2007 – June 2008

- 11.1 The Airport Authority manages and operates all aerodromes in Samoa in accordance with the Airport Authority Act 1984. Aerodrome standards are mandated by the Civil Aviation Rule Part 139.
- 11.2 Safety Audits and Inspections of aerodromes are conducted annually by the Civil Aviation Authority of New Zealand under delegation from the Ministry.
- 11.3 Aerodrome Certificates issued by the Ministry are valid for five (5) years with the following aerodromes with valid certificates during the period of this report:
 - Faleolo International Airport
 - Maota Airport
 - Asau Airport

12. Aviation Security Organisation Certificate July 2007 – June 2008

- 12.1 The Airport Authority AVSEC Certificate issued by the Ministry is valid for 5 years expiring 31 May 2011

13. Fuel Supply Organisation Certificate

13.1 Aircraft Refueling Organisations have to comply with the requirements stipulated in Civil Aviation Rule Part 19 Subpart F. Petroleum Product Supplier (PPS) Limited is the sole aviation fuel supplier in Samoa certificated by the Ministry.

Certificates issued – 2 @ \$230.00 = \$460.00

- 1) PPS Ltd – Issued: 01 Feb 08
- 2) PPS Ltd – Issued: 30 May 08

Overview of the Maritime Division

The Maritime Division assist the Chief Executive Officer in dealing with matters regarding Maritime Policies and regulations on national, regional and international levels. It is responsible for overseeing all maritime transportation and related activities in Samoa. The work of the Maritime Division is carried out in accordance with the following mandates and ensures safe and security operation of maritime actions by full compliance with these International Maritime Organization (IMO) conventions, protocols, codes, standards and recommended practices.

Mandates: *Shipping Act 1998*
 Marine Pollution Prevention Act 2008
 Maritime Security Regulation 2004
 Shipping Registration Regulation 2001
 STCW Regulation 1998
 ISM 1998
 Small Vessels Regulation 1998

International Conventions, Protocols, Codes:

1. *IMO Convention 1948*
2. *IMO Amendments 1991*
3. *IMO Amendments 1993*
4. *SOLAS Protocol 1978*
5. *SOLAS Protocol 1988*
6. *Load Lines Convention 1966*
7. *Load Lines Protocol 1988*
8. *Tonnage Convention 1969*
9. *STCW 78/95*
10. *MARPOL 73/78 Annex I/II*
11. *MARPOL 73/78 Annex III*
12. *MARPOL 73/78 Annex IV*
13. *MARPOL 73/78 Annex V*
14. *MARPOL 97 Annex VI*
15. *CLC Protocol 92*
16. *CLC Protocol 92*
17. *OPRC Convention 1990*
18. *SAR Convention 1979*
19. *FAL Convention 1996*
20. *LLMC Protocol 1966*
21. *LLMC Convention 1976*
22. *SUA Convention 1998*
23. *HNS Convention 1999*
24. *BUNKERS Convention 2001*
25. *COLREG Convention 1972*
26. *UNCLOS*

Essential Regulatory Services – the Maritime Division provide these services

- Ship Registration
- Ship Surveying and Inspection
- Shipping Crew Training and Certification
- Ship Safety Clearances
- Seafarers Employment Contracts
- Security Assessment of ISPS Port Facilities and Ships
- ISPS Audit of Ports and Ships
- Approval Training Modules School of Maritime Training
- STCW Audit Maritime Training Institution

- Flag State, Coastal State and Port State Implementation
- Technical Advice of International Convention and National Maritime Legislation to Shipping Industries, Ports, Training Institute and Seafarers
- Monitor Compliance of International Convention and National Legislation

Sections of the Division

- Ship Registration Section
- Surveying Section
- Shipping Section
- Safety, Navigation & Hydrographic Section
- Security and STCW Audits.

Staff



Taulapapa Capt. M.S. Tominiko
ACEO Maritime



Capt. Lotomau Tomane
Principal Shipping Officer



Capt. Tapaga Collin
Principal Surveyor



Capt. Tafaigata Toilolo
Senior Safety Inspector



Marine Eng. Kalolo Bartley
Registrar of Vessels



Makerita Atonio
Marine Surveyor



Pio Taii
**Safety Inspector
Mulifanua Port**



Lemoa Leilua
**Safety Inspector
Mulifanua Port**



Auvaa Laulu
**Safety Inspector
Salelologa Port**



Fualaa Lene
**Safety Inspector
Salelologa Port**

Ship Registration

These are the vessels registered under the Samoa Shipping Act 1998 and the Shipping Registration Regulations 2001 during the period reported

LIENS AND MORTGAGES

Maritime Lien

Samoa Port Authority claim a new Maritime Lien over the vessel Lady Ursula because of unpaid fees

Maritime Mortgage

Name of Vessel	Official Number	Owner	Claimant	Date
Lady Ursula	0062	Rudy Nauer	Samoa Port Authority	08 October 2007

Registration of Maritime Mortgage in Samoa Registry of Vessels

Name of Vessel	Official Number	Country/Port of Registry	Previous Country/Port of Registry	Owner	Date of Registration
MV Lady Filifilia	0074	Samoa, Apia	Australia,Cairn	Samoa Shipping Corporation	10 April 2008

Name of Vessel	Official Number	Previous Owner	Current owner	Date
Latitude 14	0077	Unknown	Roy Lee	12 Nov 07
FV Lady Marie	0052	Francis Graig	Tautai Fishing Ltd	13 June 07
FV Lady Mareta	0042	Francis Graig	Tautai Fishing Ltd	22 June 07
Coureur De Bois I	0039	Francis Graig	Tautai Fishing Ltd	07 June 07

Discharge of Mortgage

Name of Vessel	Official Number	Owner	Mortgagee	Date of Register
Tug Boat Tafola	0032	Samoa Port Authority	WESTPAC Bank	24 Jan 2008
Tug Boat Atafa	0044	Samoa Port Authority	WESTPAC Bank	24 Jan 2008

Cargo & Passenger Vessels

Name of Vessel	Official Number	Name of Owner	Issue Date	Expiry Date
MV Lady Naomi	0037	Samoa Shipping Corporation	19 Dec 2007	19 Dec 2008
MV Fotu Samoa II	0063	Samoa Shipping Corporation	07 May 2008	07 May 2009
MV Samoa Express	0050	Samoa Shipping Corporation	19 Oct 2007	19 Oct 2008
MV Lady Samoa II	0031	Samoa Shipping Corporation	01 Nov 2007	01 Nov 2008

Special Purpose Vessels

Name of Vessel	Official Number	Name of Owner	Issue Date	Expiry Date
Tug Boat Atafa	0044	Government of Samoa. Operate by Samoa Port Authority		09 May 2009
Tug Boat Tafola	0032	Government of Samoa. Operate by SPA	30 April 2008	30 April 2009
MV Nafanua	0027	Ministry of Police & Prison	24 June 2008	24 June 2009

Pleasure Craft

Name of Vessel	Official Number	Name of Owner	Issue Date	Expiry Date
Shilo II	0067	Samoa Adventure	04 June 2008	04 June 2009

Samoa Bareboat Charter Registry

Name of Vessel	Official Number	Country/Port of Registry	Previous Country/Port of Registry	Owner	Registry Date	Expiry Date
MV Forum Samoa II	001	Samoa, Apia	Limmassol Cyprus	Millenium Hawk [Samoa]SSS	3 Aug 07	3 Aug 08

Fishing Vessels More Than 15 meters in length

Name of Vessel	Official Number	Name of Owner	Issue Date	Expiry Date
Taumaia	0046	Trade Wind Fishing company	19 Sept 2007	19 Sept 2008
Coureur De Bois I	0039	Tautai Fishing Ltd	27 Sept 2007	27 Sept 2008
Coureur De Bois II	0052	Tautai Fishing Ltd	27 Sept 2007	27 Sept 2008
Coureur De Bois III	0042	Tautai Fishing Ltd	27 September 2007	27 September 2008
Lady Yolandie	0038	FM River Side	10 October 2007	10 October 2008
Melinda	0058	Trade Wind Fishing Company	20 August 2007	20 August 2008
Violomanu	0049	Apia Long line Ltd	23 November 2007	23 November 2008
Aquila	0051	Apia Export Fish Packers	07 July 2008	07 July 2009
Jessica	0053	Apia Export Fish Packers	23 November 2007	23 November 2008
Tifa I Moana	0034	Trade Wind Fishing Company	06 December 2007	06 December 2008
Katherine J	00187	Apia Export Fish Packers	17 January 2008	17 June 2009
Samoa Girl	0036	Apia Export Fish Packers	30 June 2008	30 June 2009



2. Ship Surveying and Inspection

LIST OF VESSELS SURVEYED BY THE SURVEYING SECTION IN 2007/2008

Cargo and Passenger Vessels Operated by Samoa Shipping Corporation Ltd

Qty	Name of Vessel	Date of Survey	Expiry Date
1	MV Samoa Express	19 Oct 2007	19 Oct 2008
2	MV Lady Samoa II	01 Nov 2007	01 Nov 2008
3	MV Lady Naomi	19 Dec 2007	19 Dec 2008
4	MV Fotu o Samoa II	07 May 2008	07 May 2009
5	MV Lady Filifilia	28 May 2008	28 May 2009

Certificates Issued to Cargo and Passenger Vessels

- Provisional Certificate of Registry
- Certificate of Registry
- Certificate of Survey
- Safe Manning Certificate
- International Oil Pollution Prevention Certificate
- Passenger Ship Safety Certificate
- Cargo Ship Safety Equipment Certificate
- Licence for the Carriage of Passengers and Cargo
- Exemption Certificate

Special Purpose Vessels Surveyed From July 07 to June 08

Name of Vessel	Date of Survey	Expiry Date	Owner/Operator
Tug Boat Tafola	30 April 2008	30 April 2009	Samoa Ports Authority
Tug Boat Atafa	09 May 2008	09 May 2009	Samoa Ports Authority
MV Nafanua	17 May 2008	17 May 2009	Ministry of Police & Prisons

Pleasure Craft Surveyed From July 07 to June 08

Name of Vessel	Date of Survey	Expiry Date	Owner/Operator
Shilo II	04 June 2008	04 June 2009	Samoa Adventure

Fishing Vessels More Than [$>$] 15 Meters In Length Surveyed FY 07/08

Name of Vessel	Date of Survey	Expiry Date	Owner/Operator
Aquila	28 June 2007	28 June 2008	Apia Export Fish Packers
Melinda	20 Aug 2008	20 Aug 2008	Apia Export Fish Packers
Taumaia	19 Sept 2007	19 Sept 2008	Mr. and Mrs Levi
Coureur De Bois I	27 Sept 2007	27 Sept 2008	Tautai Fishing Ltd
Coureur De Bois II	27 Sept 2007	27 Sept 2008	Tautai Fishing Ltd
Coureur De Bois III	27 Sept 2007	27 Sept 2008	Tautai Fishing Ltd
Lady Yolandie	10 Oct 2007	10 Oct 2008	Tautai Fishing Ltd
Le Kuinivia	23 Oct 2007	23 Oct 2008	Faamoana Laki
Violomanu	23 Nov 2007	23 Nov 2008	Apia Long Line Ltd
Jessica	23 Nov 2007	23 Nov 2008	Apia Export Fish Packers

Tifa I Moana	06 Dec 2007	06 Dec 2008	Tradewinds
FV Jay Kay	09 Jan 2008	09 Jan 2009	Dencor Company Ltd
Katherine J	19 Jan 2008	19 Jan 2009	Apia Export Fish Packers
Samoan Girl	30 June 2008	30 June 2009	Apia Export Fish Packers

Fishing Vessels Less Than [$<$] 15 Meters In Length Surveyed FY 07/08

Name of Vessel	Date of Survey	Expiry Date	Owner/Operator
Sweet Dolly	25 July 2007	25 July 2008	Raymond Slade
Ask III	17 Aug 2007	17 Aug 2008	Alofa Kepu Salima
Thailand I	17 Aug 2007	17 Aug 2008	Alofa Salima Kepu
Thailand II	17 Aug 2007	17 Aug 2008	Alofa Salima Kepu
Morina I	24 Aug 2007	24 Aug 2008	Laki Tolo
Morina II	24 Aug 2007	24 Aug 2008	Laki Tolo
ACA Fishing Boat	3 Sept 2007	3 Sept 2008	Laki Mulipola
Lulu ole Aoa/OGA	13 Sept 2007	13 Sept 2008	Ray Pereira/Lakisoe Laban
Maniya	21 Sept 2007	21 Sept 2008	Paulo Poalaga/Pele Poalaga
Edwina I	24 Sept 2007	24 Sept 2008	Anani Avia
Edwina II	24 Sept 2007	24 Sept 2008	Anani Avia
Edwina III	24 Sept 2007	24 Sept 2008	Anani Avia
Edwina IV	24 Sept 2007	24 Sept 2008	Anani Avia
Edwina V	24 Sept 2007	24 Sept 2008	Anani Avia
Kararose	27 Sept 2007	27 Sept 2008	Ianualio Masoe
Rainbow Runner 1	27 Sept 2007	27 Sept 2008	Viliamu Chu Shing
Rainbow Runner 2	27 Sept 2007	27 Sept 2008	Viliamu Chu Shing
Rainbow Runner 3	27 Sept 2007	27 Sept 2008	Viliamu Chu Shing
Tama o le Vainuu I	3 Oct 2007	3 Oct 2008	Levaa Sauaso
Tama o le Vainuu II	3 Oct 2007	3 Oct 2008	Levaa Sauaso
K.114	30 Oct 2007	30 Oct 2008	Masoe Filisi Kruse
Drunken Master	9 Nov 2007	9 Nov 2008	Rolando & Anita Tavita
Sorina I	11 Dec 2007	11 Dec 2008	Sau Faasamoa
Sorina II	11 Dec 2007	11 Dec 2008	Sau Faasamoa
Katherine J	19 Jan 2008	19 Jan 2009	Apia Export Fish Packers
Sea Angel III	15 Feb 2008	15 Feb 2009	Frank Fane Wong

Vessel Dry Dock During This Financial Year

Vessel Name	When	Where
MV Lady Naomi	5 - 10 May 2008	Pago Pago Am. Samoa

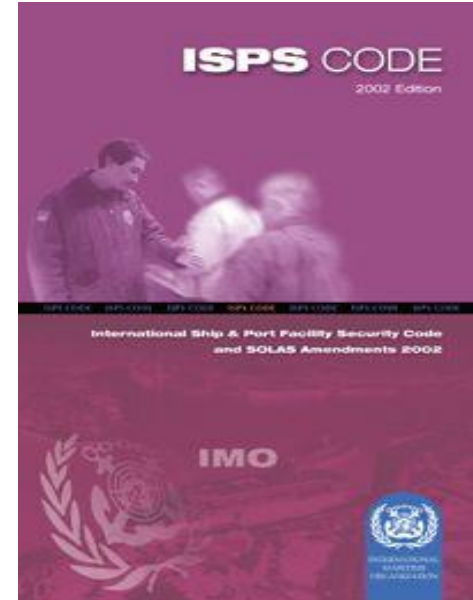


3. Shipping Training Certification and Seafarers Overseas Employment Contracts

Certificates issued in compliance with the International Convention on the Standard of Training and Certification of Watchkeepers (STCW 95)

STCW Certificates issued July 2007 – June 2008

Name of certificates issued	Total
Master Certificates of all Classes	29
Engineer Certificates of all Classes	20
Master/Engineer Class 6 (Fishing Vessels)	4
Rating Forming Parts (Navigational watch)	42
Rating Forming Parts (Engineering room)	9
Safety Certificates	421
Master Exemption Certificates	nil
Seafarers Contracts (Endorsement)	142



NUMBER OF SEAFARERS EMPLOYED ON FOREIGN VESSELS

Vessel	Total
MSC Armonia	12
MSC Lirica	14
MSC Melody	6
MSC Opera	8
MSC Sinfonia	12
MSC Rhapsody	3
MSC Musica	9
MSC Orchestra	8
MSC Poesia	8
MSC Monica	1
MSC Rita	1
MSC Lucy	4
MSC Cindy	1

TRANSPORT CONTROL BOARD DIVISION

The year 2007 – 2008 was more challenging but rewarding because of the hard work and the Board's commitments in working together with the Ministry of Works Transport and Infrastructure, the Police Department, the Accident Compensation Corporation and other Government Ministries especially making new legislation and Road Traffic Orders to meet the changes and the proposed Road Switch as approved by Cabinet

The Board priority is the safety of the traveling public, the safety of vehicles and the safety of roads. This year 2007 – 2008 the number of vehicles using our roads increased to 17,506 compare to 17,394 in 2006 – 2007. The road toll in Samoa was high according to reports from the Accident Compensation Corporation so various changes were made to our Driver Training Programs, and our Community Road safety Promotion was increased targeting all Ministries, Corporation, Companies, Villages and Schools using the Road Code and other Materials with the aim of strengthening Road Laws and safety practices using our cultures and customs through this mission in order to calm our roads.

1. BOARD IS A STATUTORY BODY

The Transport Control Board is a Statutory Body established under the Road Traffic Ordinance 1960 section 51, 52 and 53. And the Secretary to the Board is appointed under Section 53 of the same Act. The Secretary to the Board shall be a member of the Public Service Commission's approved by the Minister of Transport.

2. MANDATE

Road Traffic Ordinance 1960
Road Traffic Regulation 1961
Road Transport and Traffic Control 1991
Road Traffic Orders 1994
Road Traffic Amendment Act 2003
Road Traffic Regulation Amendment 2003
Road Traffic (Driving License) Amendment 2004
Road Traffic Order 2006

3. BOARD MEMBERS 2007 – 2008

- | | |
|--------------------------------------|---|
| 1. Hon Tuisugaletaua A. Sofara Aveau | - Chairman/ Minister of Works, Transport & Infrastructure |
| 2. Tofa Galuvao Viliamu | - Member/ Associate Minister of Works Transport & Infrastructure. |
| 3. Tofa Vaaelua Nofo Vaaelua | - Member/ CEO Ministry of Works Transport & Infrastructure. |
| 4. Tofa Malaeulu Lose Niumata | - Member/ General Manager Accident Compensation Corporation. |
| 5. Tofa Tuuu Mauitofiga | - Member |
| 6. Afioga Papalii Lorenese Neru | - Member/ Commissioner of Police |
| 7. Afioga Aiono Afaese | - Member |
| 8. Susuga Tavita Eteuati | - Member |
| 9. Tofa Tusa Misi Tupuola | - Member/ ACEO Transport Control Board |
| 10. Tofa Samau I Lokeni | - Secretary |

4. CORE FUNCTIONS OF THE BOARD

*The Road Traffic Ordinance 1960 Section 56 (a)(b)(c)(d) clearly spelled out the Board core functions and are as follows: **The Board shall:***

- a) Advise the Minister on all matters affecting Traffic on the Roads.
- b) Considers application for licenses forwarded to it under the provision of this Part of this Ordinance and deal with such application in accordance with the provision of this Part of the Ordinance.
- c) Considers and determine any matters which may be referred to it under the provision of this Ordinance.
- d) Exercise such further and additional function as may be prescribed.

REMUNERATION AND ALLOWANCE

The Board members who are not salaried employees of the Government are paid from money appropriated by the Legislative Assembly to meet their both Annual and Sitting Allowances. It also includes their traveling expenses reasonably incurred by him in respect of the performance of his duties as Board member.

BOARD MEETING

The Transport Control Board has agreed to their following annual meeting scheduled not including special meetings as requires by the Chairman or the Minister responsible to the Board when matter of urgency requires Board resolution.

UPOLU	SAVAII	SPECIAL MEETING
12	2	

DEFERRED BOARD RESOLUTIONS

1. Public Service Vehicle Transportation

The Board has approved the changing of the present type of wooden buses in 2005 and to be completely replaced with imported readymade buses to be in line with the international safety standard.

However the delay with the implementation of this Board resolution was caused by number of issues raised that needed to be addressed properly especially financial burden impose on vehicle owners and operators, the costs of readymade buses and time phasing. The other main factor of delay is that the current readymade buses are not powerful or strong enough to drive on hill as reported by those owners who are currently using these Korean buses.

2. The Use Of Parking Meters

The use of parking meters has been deferred by the Board awaiting the establishment of the Land Transport Authority in 2008.

BOARD ACTIVITIES

Activity 1

The Transport Control Board was working very hard on making new legislations and road Orders to meet new changes as mentioned above with the only intention of stopping these Offences as reported by the Police and the community as well. And following are some of Legislation made by the Board.

- New Increase of Bus Taxi fare rates
- Road Reforms
- Mobile Phones
- No Smoking in Public Service Vehicles
- Other Road Traffic Orders

5. TRANSPORT CONTROL BOARD SECRETARIAT ACTIVITIES

The Transport Control Board Secretariat is responsible to the Chairman of the Transport Control Board, and the CEO of the Ministry of Works, Transport and Infrastructure. Its daily operations is based on Boards resolutions from time to time. In 2006 under the assistance of the Vehicle Licensing Strengthening Project we have prepared a strategic Business Information Plan to provide an overview of our current business information system for the information of our Stakeholders of how we deliver our services to the high standard in order to satisfy their daily needs on the following areas:

- Board Resolutions
- Vehicle Inspection and Certification.
- Vehicle registration and Licensing
- Driver Licensing
- Road Service license
- Defensive driving Course
- Driver Licensing System
- Road Transport Administration and safety System
- Code of Ethic
- Business Hours

Be a Safe Road User

- 1. Crossing at an Island refuge.**
Cross the first half of the road, stop at the island if the road is busy.
- 2. Zebra Crossing.**
Wait till the vehicles have stopped or slowed down before you cross.
- 3. Traffic Lights**
Wait for the "Green Man" before you cross quickly.
- 4. Open Country Road.**
Do not cross near Bends.
- 5. Open sub-urban road.**
Watch out for small and silent cars from both directions.
- 6. Open City Road.**
Look for a safe place to cross.

PARENTS
The Safety Sevens Code gives advice on crossing the road. It is for all pedestrian. Children should be taught the Safety Seven Code and should not be allowed out alone until they can understand and use the code properly.

Safe Road Users.
NRSC aims to minimise road accidents and casualties within the country by means of education, training and publicity. It does so by creating the maximum opportunities to

1. develop skill
2. extend awareness
3. increase knowledge and understanding
4. encourage positive caring attitudes within all road users.

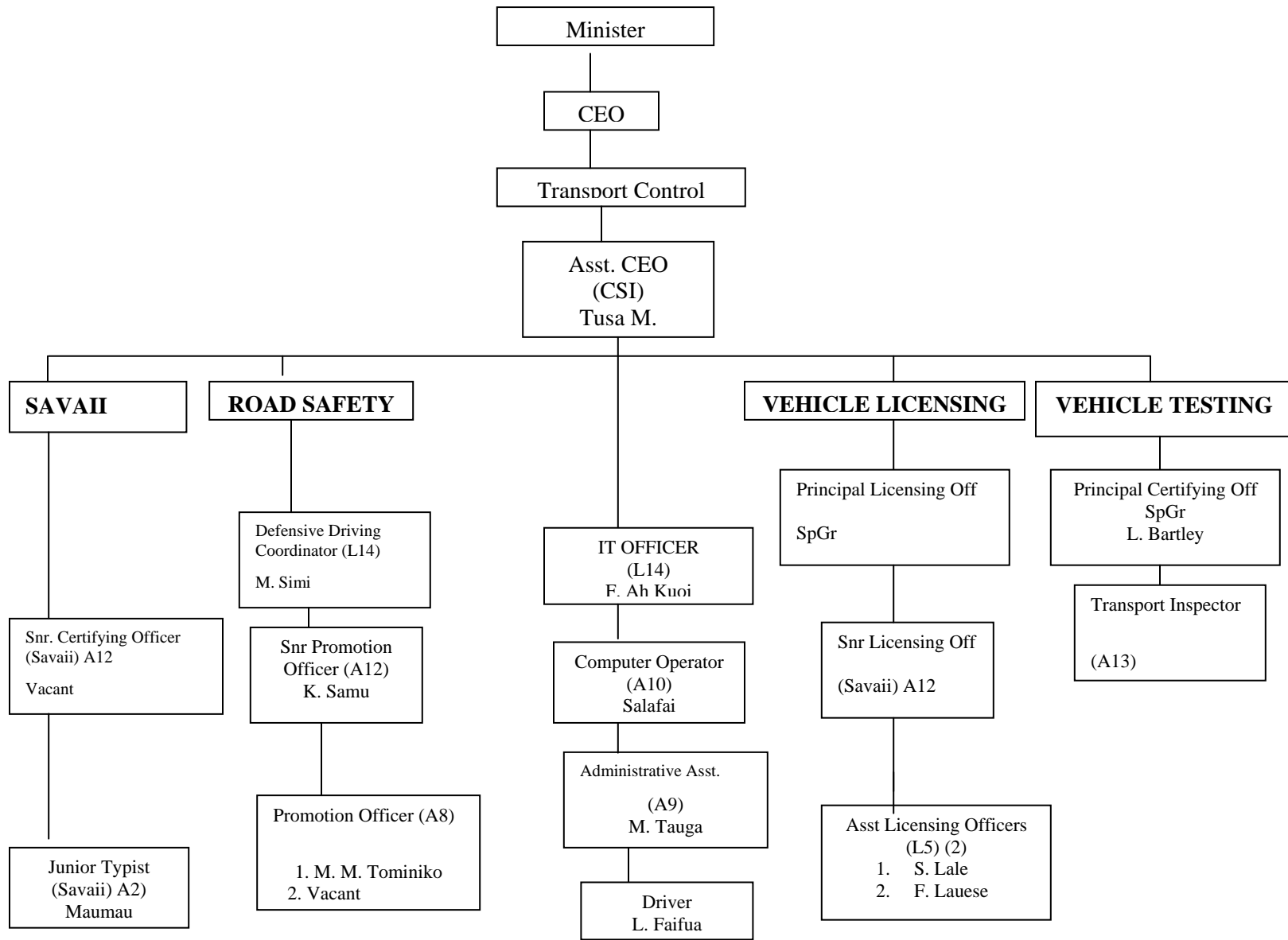
This is achieved by:

- persuading others to intergrate road safety education into their activities
- providing relevant educational and publicity materials
- liaising with other professionals
- analysing road accident data.

THE SAFETY SEVENS CODE

1. First find a safe place to cross. (pedestrian crossing, school patrol, lights).
2. Stop: when you stop it helps you to look around, listen and think.
3. Stand back a little from the edge of the road.
4. Look around for moving traffic.
5. If traffic is near and coming towards you. Let it pass.
6. When there is no traffic near in either direction walk quickly across the road.
7. Keep looking and listening for traffic while you're crossing

6. ORGANISATION STURCTURE



6.1 Vehicle Certification:

Aim: To thoroughly check vehicle/machineries/trailers before issuing a warrant of fitness (WOF) and certificate of fitness (COF) of public service vehicles, to ensure they are roadworthiness for the transportation of the commuters.

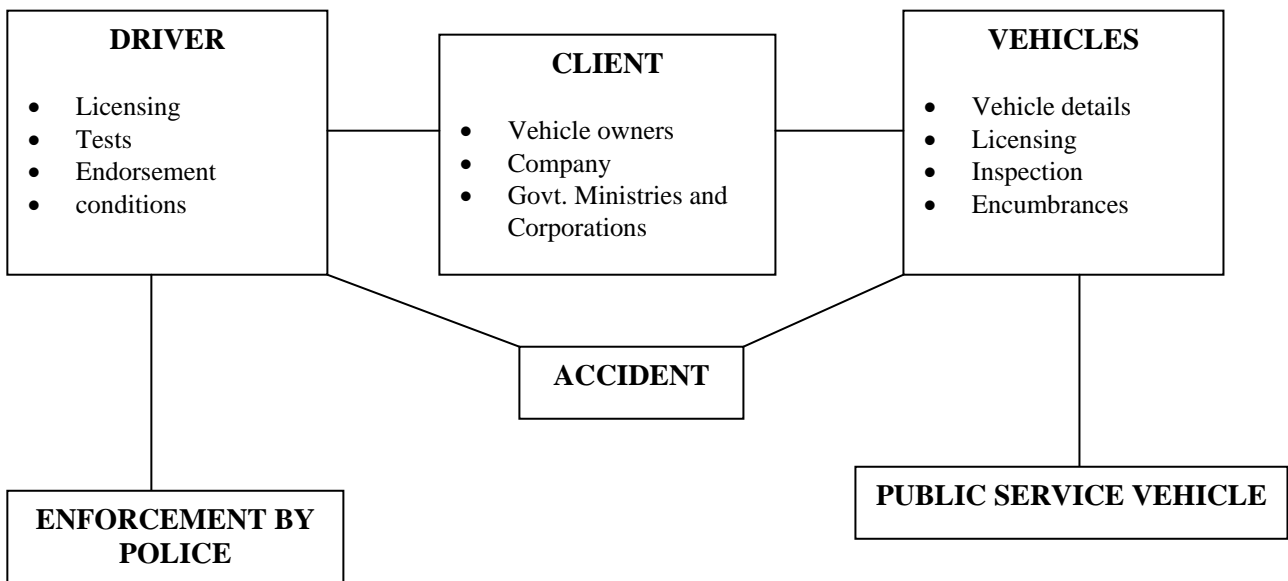
2007 – 2008

- Number of registered vehicle = 17208
- Number of right hand drive = 996
- Total **18,204**

6.2 Road Transport Administration and Safety System (RTAS)

The Road Transport Administration and Safety System (RTAS) was originally intended to provide a database with all the required clients, vehicle and driver information.

In the mean time RTAS is used for vehicle records, vehicle owner records (clients) and a range of related functions such as vehicle registration, transfers, vehicle certificate of ownership and vehicle licensing. The following designed model by the OPCV was a Back Office System.



The RTAS data accuracy is still a concern. In the beginning the RTAS was primarily designed as a back office System to enable the administration of vehicles and drivers. RTAS is still being used as a back office system with no immediate updates being carried out other than the occasionally update demanded by particular circumstances i.e change of vehicle ownership, reporting and other few variations into the System in order to have an accurate recorded number of vehicles.

ASSETMANAGEMENT ROADS UPOLU

This financial year saw the Road Asset Management Division face many challenges due to the preparation for the South Pacific Games (SPG) in August/September 2007. This resulted in construction and maintenance of new and existing roads and footpaths around Upolu Island to cater for the games.

HIGHLIGHT OF ACHIEVEMENTS

SPG WORKS

As of November, 2007, the SPG Projects were as follows:

- SPG Projects (Locally funded):

No.	CONTRACTOR	DESCRIPTION	ACTUAL PAID
1	Ott Transport Ltd	Lotopa Drainage Phase 2	\$ 246,686.10
2	King Construction	Lotopa/Tulaele Drainage with Ford	\$ 253,355.78
3	Ott Transport Ltd	Alamagoto Bridge	\$ 739,252.05
4	Alafua Transport	Lalovaea/Palisi/Alamagoto road upgrade and drainages	\$ 560,167.50
5	Ott Transport Ltd	Moataa/Vaivase Road & Footpath	\$ 567,252.04
6	Lucky Construction	Palisi/Sinamoga Gravel rd	\$ 74,800.00
7	King Construction	Package1 - USP-Maugafolau Road & Drainage Upgrde	\$ 117,230.00
8	Lucky Construction	Package 2 -Alafua Road and Drainage Upgrade	\$ 348,058.63
10	Ott Transport Ltd	Beach Road Overlay	\$ 1,687,200.00
11	Ott Transport Ltd	Tulaele Rd, Drainage & F/path	\$ 685,843.38
13	Ulia Construction	Vaiusu Rd, Drain & f/path	\$ 765,823.50
14	Ott Transport	Vaitele uta rd,Drain & F/path	\$ 881,863.15
15	Ulia Construction	Fagalii Golf Course Rd and Car Park	\$ 336,148.95
16	GMA Construction	Vaimauga/Falefitu Road	\$ 109,679.68
21	Bluebird Transport	Faleula Uta Road	\$ 130,434.78
27	T&N Toleafoa	Ululoloa Road	\$ 86,260.00
28	Ott Transport	Vaimoso Uta Bridge	\$ 312,987.22
29	Ott Transport	Maugafolau to Seesee	\$ 39,120.01
Total			\$ 7,942,162.77

- Additional Works:

No.	CONTRACTOR	DESCRIPTION	ACTUAL PAID
1	Lucky Construction	Reconstruction Filimoto Rd	\$ 117,000.01
2	Lucky Construction	Additional Work-R/Construction Sinamoga-Palisi	\$ 38,250.00
3	Lucky Construction	Additional Work-Drainage upgrading Palisi-Sinamoga	\$ 45,200.00
4	Alafua Transport	Additional work-Lalovaea - Palisi	\$ 57,861.74
5	Alafua Transport	Additional work -Lalovaea-Palisi	\$ 35,107.83
6	Alafua Transport	Additional work-Drainage&Culverts Lalovaea-Palisi	\$ 28,497.39
7	Ott Transport	Supplying & Laying of asphalt - Lelata,Vaisigano,Mulinuu Rd(HOS)	\$ 61,020.00
8	Ott Transport	Reconstruction &Sealing works-Vaimoso Rd,Behind DBS,PPS Sogi	\$ 75,478.27
9	Lucky Construction	Talimatau gravel road pavement	\$ 39,000.00
10	Lucky Construction	Road Line marking Apia Central	\$ 47,826.09
11	Lucky Construction	Emergency Works at Palisi	\$ 13,109.40
12	Bluebird Transport	Emergency Works for road primer-Nuu Rd	\$ 121,739.14
13	Lucky Construction	Additional works road construction Palisi to sinamoga	\$ 135,200.00

14	King Construction	Additional works-Lotopa to Tulaele road & ford works	\$ 75,503.00
15	King Construction	Additional Works-Maugafolau via USP gate	\$ 119,085.00
16	T&N Toleafoa	Stone pitch drain&link fence at Seesee	\$ 48,260.87
17	Ulia Construction	Additional Work-sealing of the car park golf course	\$ 165,287.50
18	Ott Transport	Construction Work betw Flame & Warehouse	\$ 39,130.43
19	Other Works	Routine Works that were paid under the SPG fund	\$ 226,690.00
		due to insufficient funds under Output 6	
		Total	\$1,489,246.67

- Minor Works:

No.	CONTRACTOR	DESCRIPTION	ACTUAL COST
RU156/07/08	Silva Transport	Construction of Tufaso Rd	\$ 34,100.00
RU154/07/08	Silva Transport	Construction of Esera Rd	\$ 30,050.00
RU155/07/08	Silva Transport	Construction of Pua Rd	\$ 39,400.00
RU146/07/08	King Construction	Stone Pitched-Railing from Sinamoga Corner to Kiwi Bridge	\$ 67,174.95
RU169/07/08	Alafua Transport	Letogo Rd & Bridge improvements	\$ 37,800.00
RU174/07/08	Ott Transport	Construction of open drain info of Big Bear	\$ 53,813.00
		Total	\$ 262,337.95

ROUTINE MAINTENANCE

After the Public Tender process, new Routine Maintenance contracts were awarded and started from 1st September 2007 for twelve (12) months.

These are RM contractors for Upolu:-

These are RM contractors for Upolu:-

Zone	Description	Contractor	Cost
	Apia Central(1/2 Vaimauga West & Faleata East)	Ott Transport Co Ltd	\$1,137,116.41
RMU 02	Apia East(1/2 Vaimauga West & Vaimauga East)	Silva Transport Co Ltd	\$975,254.72
RMU 03	Apia West	Alafua Transport Co Ltd	\$848,550.20
RMU 04	Sagaga & Leauvaa(incl Sagaga L/Usoga & Sagaga L/Falefa)	Bluebird Transport Ltd	\$601,732.93
RMU 05	Aana Alofi, Falelatai,Samatau, Aiga I le Tai	T & N Toleafoa Sons Ltd	\$685,637.12
RMU 06	Lefaga,Faleseela,Salamumu & Safata	Lucky Construction Ltd	\$647,624.67
RMU 07	Siumu & Falealili	Ulia Transport Co Ltd	\$651,990.23
RMU 08	Aleipata, Lepa & Lotofaga	Ott Transport Co Ltd	\$691,726.02
RMU 09	Anoamaa & Vaa o Fonoti	King Construction Co Ltd	\$725,117.28
		Total:	\$6,964,749.58

Works done under RM contracts include, Mowing of Road shoulders, Cleaning & Clearing of roadside drainages, Repair potholes, Repair Road edges, Clearing of tree branches hanging on road etc.

Most of other small reconstructions and rehabilitations were done under this program as emergency works that arises during heavy rainfall and bad weather situations.

There were no **General Maintenance Works** done as most of these funds were reallocated to pay for the outstanding claims of SPG works.

CAPITAL WORKS

ROADS	Contractor	Actual Cost
Vaivase Uta Road	Alafua Transport Ltd	\$1,018,403.66
Vaimauga Road	Ott Transport Ltd	\$1,019,705.00
Tanumapua Road	Ulia Construction Ltd	\$857,382.00
Aele Road	Ott Transport Ltd	\$274,286.50
Tauoo Faleasiu Road	Lucky Construction	\$ 596,842.00
Laulii Road	Ott Transport Ltd	\$219,129.00
Faleula Drainage	Ulia Construction Ltd	\$ 16,000.00
Sliding Rock Road	SWEL	\$550,000.00
Maagiagi Road	King Construction Ltd	\$450,000.00
Mulivai Central Bridge	King Construction Ltd	\$1,886,375.40
Salani Crossing	GMA Construction	\$2,498,613.25
Convent Street Ext	Alafua Transport Ltd	\$571,676.50
Falefa Drainage	Ulia Construction Ltd	\$101,412.50
		\$10,764,177.81

**Chief Executive Officer Vaelua Nofu Vaelua
at a New road opening at Nofolii**



New Road: Tapatapao



New Bridge: Vaimoso



ASSET MANAGEMENT ROAD-SAVAII

The hosting of the South Pacific Games by Samoa in August/September 2007, had contributed to not so many Capital Works in Savaii alone. In fact, works in Savaii had started when the Games were over in early September.

The Assistant CEO Savaii was still involved with the implementation of all preparatory works for the Games in Upolu, with occasional visits to Savaii to check the progress of the Savaii Office activities.

Due to the busy association of all MWTI Engineers and staff with the preparation of the Games, had resulted in the delay of re-tendering of the Routine Maintenance(RM) Contracts for both Upolu and Savaii.

The same RM contractors of FY2006/2007 were approved to continue on to early months of FY 2007/2008 while the tendering process was conducted.

The new RM contracts were eventually approved and awarded to nine(9) contractors in Savaii. This contract had started in September 2007 for the duration of 12 months.

There were few Capital Works done as well as other Rehabilitation works for Savaii alone. All these were done after the South Pacific Games.

ACEO Savaii was invited to a three week Leadership Course in Canberra in the month of September 2007.

Savaii Division continues on carrying out the Transport Control Board functions for the Island of Savaii.

HIGHLIGHT OF ACHIEVEMENTS

ROUTINE MAINTENANCE

After the Public Tender process, new Routine Maintenance contracts were awarded and started from 1st September 2007 for twelve (12) months.

These are RM contractors for Savaii:-

Zone	Description	Contractor	Cost
RMS 01	Safua - Samalaeulu	ON&Sons Construction	\$350,283.00
RMS 02	Mauga - Letui	Yuhoi & Sons Construction	\$301,945.00
RMS 03	Letui – Auala	Alcc Enterprises	\$282,138.80
RMS 04	Auala – Falealupo	ATJC Hire Center	\$289,354.48
RMS 05	Falealupo - Fogasavaii	Tama-o le - Mau	\$255,979.30
RMS 06	Fogasavaii - Gataivai	Apia Lua Ltd	\$308,949.48
RMS 07	Gataivai - Tafua	TM Transport Ltd	\$343,622.57
RMS 08	Tafua - Safua	SWEL Savaii	\$349,210.67
RMS 09	Vaiaata - Mauga	Sakalafai Contractors	\$366,367.50
		Total:	\$2,538,901.32

Works done under RM contracts include, Mowing of Road shoulders, Cleaning & Clearing of roadside drainages, Repair potholes, Repair Road edges, Clearing of tree branches hanging on road etc...

Most of other small reconstructions and rehabilitations were done under this program as emergency works that arises during heavy rainfall and bad weather situations.

There were no **General Maintenance Works** done as most of these funds were reallocated to pay for the outstanding claims of SPG works.

CAPITAL WORKS

	Description	Contractor	Cost
1	Vaiafai Rd	Apia Lua Ltd	\$ 510,728.80
2	Fogasavaii Rd	SWEL Savaii	\$ 488,135.06
3	Alapefu Sataua Rd	Sakalafai Contractors	\$ 390,490.00
		Total :	\$ 1,389,353.86

MAJOR PROJECTS

World Bank funded

- CERP – Package C – Variation
- Manase Seawall
- Sasina Seawall

STAFF

Apart from supervision and inspections of the Routine Maintenance program, staff in Savaii was also involved in Vehicle Licensing and issuance of Drivers Licenses and other functions of TCB for Savaii.

The vacant Principal Officer Savaii was advertised and Mr Teilo Tiatia was appointed. Apart from this new appointment, there were no other new recruit for Savaii, even though there was vacancies needed to be filled. The number of employees in Savaii Division remained at five(5) during this FY.

TRAINING

ACEO Savaii had attended a three (3) week training in Canberra in September 2007. This program is for young leaders of the Pacific and is called Pacific Executive Program or PACE. The program was jointly funded by AusAid and NZAid through Australia/New Zealand School of Governments or ANZSOG.

This PACE program is comprised of three stages, that is:-

Stage 1 – Three weeks of seminars in Canberra Australia, September 2007.

Stage 2 – Project Recognition, Implementation and Reporting in home Country

Stage 3 – Two weeks of training in Canberra Australia in August 2008

Prime Minister: Honourable Tuilaepa Sailele Malielegaoi at a new road opening at Vaiafai Iva Savaii

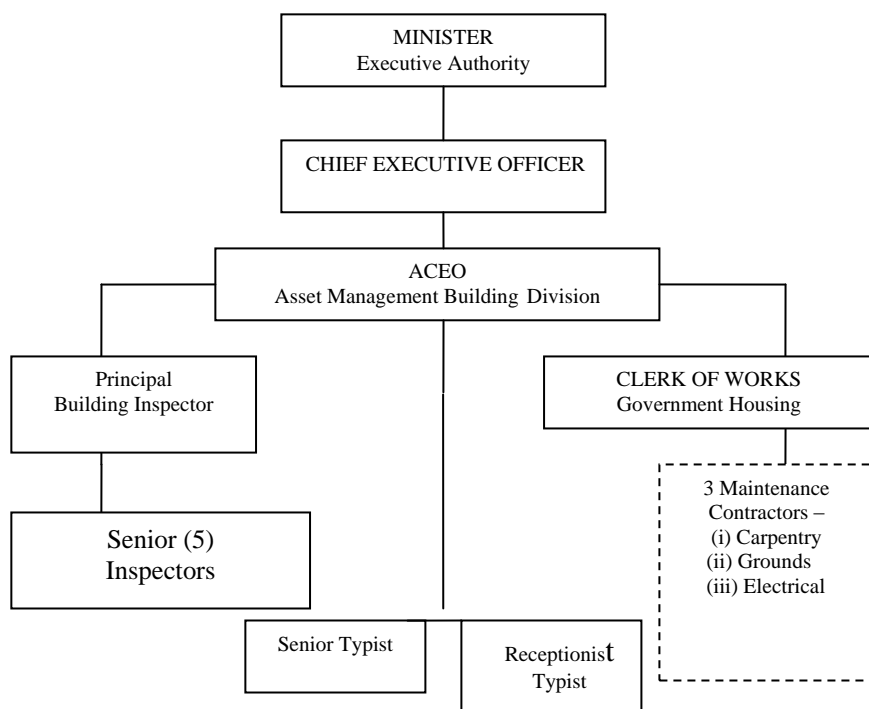


Honourable Tuisugaletaua Sofara Aveau opening a new road in Savaii



1. Introduction:

- 1.1 Section Part IV Building Regulations - Ministry of Works (MOW) Act 2002 remains valid under the establishment of Ministry of Works, Transport and Infrastructure.
- 1.2 The Asset Management Buildings Division has maintained its core functions which are to
- (i) Administer, enforce and apply the 1992 National Building Codes for Samoa (NBC) and other regulations; such as the 1992 Home Building Manual and the 1996 Stronger Buildings Guide.
 - (ii) Administer and manage the occupation, maintenance and rental collection of all Government Residential Housing properties.
- 1.3 Division Structure for 2007-2008



2. Functions :

In accordance with Part IV Building Regulations of Ministry of Works Act 2002, the Asset Management Buildings Division is responsible for the following duties :

- Regulate and provide advise on execution of all Building Structure Activities in Samoa, including;
- Random inspections of all building works;
- Administer and advise on the issuance of building permits;
- Monitor building projects compliance with pre-approved plans;
- Enforcement of all the standards in the National Building Codes and other related Building Regulations;
- Performing technical assessment reports on dilapidated buildings in the urban area and as requested by the public.
- Management of Government Residential Housing properties, includes;
- Administer and facilitate Government Housing activities;
- Screening applications in accordance with Government Residential Housing guidelines;
- Preparing submissions and reporting to the Government Housing Committee meetings.
- Regulating and monitoring all maintenance works on the Government Housing properties including grounds keeping, electrical, plumbing and all other carpentry work.

3. Achievements :

3.1 Building Inspection Section

Continue to monitor the issuance and enforcement of building permits for 3 types of projects; (1) New Construction, (2) Structural Repair Work and (3) Major Demolition Work.

The permit application form was also revised this year to assist the general public on with their building projects. The intra-departmental checklist now includes the verification of the Road Reserve by the Roads Asset Management Division of the Ministry of Works, Transport and Infrastructure.

During the Financial year 2007-2008, one (1) Senior Inspector position was filled in June, and that brought the count up to 5 Senior Building Inspectors. The extra Building Inspector greatly assisted in the reduction of number of illegal buildings through enforcement of the Building Code and issuance of 'stop-notices' to those who are non-compliant with building regulations. The amount of building permits issued increased.

The total number of Staff in the division :

1 ACEO, 5 Building Inspectors and 2 Senior Typists.

In addition to the mentioned tasks, this section played the role of project management for various Government Projects such as :

- The new Ministry of Justice and Courts Administration building at Mulinuu ;
- Supervision of renovations to Head of States residences both at Tuafu and Vaialele.

This section is also a regular participant in most Evaluation Panels for Bidding submissions involving building construction projects for the Government of Samoa, such as the projects for

- South Pacific Games Association which later occurred in September 2007;
- Preparatory Committee for the National Independence Celebrations;
- Teuila Festival;

Financial Year 2007-2008

BUILDING TYPE	NUMBER OF BUILDINGS	COST OF CONSTRUCTION	REVENUE FROM BUILDING PERMITS
Residential	146	\$11,311,728.20	\$38,706.42
Commercial	48	\$34,131,890.00	\$8,861.50
Industries	8	\$3,536,392.00	\$6,217.30
School Buildings	21	\$2,776,753.00	\$8,861.50
Churches	17	\$19,167,071.78	\$30,688.94
Hospitals	1	\$1,020,000.00	\$1,606.00
TOTAL	241	\$71,943,833.98	\$116,518.56

3.2 Government Residential Housing Section

This section administers and manages the Ministry's building assets and the Government Residential Housing in accordance with the Government Housing policies.

The Clerk of Work is responsible mostly for all managerial tasks, including tenancy applications, requests and monitoring of all maintenance work, which are implemented by the three (3) maintenance contractors.

One (1) Senior Inspector continues to assist with the inspection of all maintenance contracts. This Senior Inspector performs some of the Manager's duties should the Manager take leave of absence.

Maintenance of all Government Housing was tendered to local contractors in accordance with Samoa Tenders Board's policies :

- i)Carpentry, Plumbing & Painting ;
- ii)Electrical works ;
- iii)Grounds maintenance

FINANCIAL YEAR	2007-2008
New Tenancy Agreements	45
Extended Tenancy Agreements	93
Government Houses inspected weekly	101
Government Houses underwent major renovations	2
Government Houses underwent minor renovations	52
Government Houses transferred to other Ministries/Organisations	5
Total Number of Government Houses	101
Compounds serviced by day/night securities	5
Total Revenue Collected (Excluding Bond Fees)	

3.2 Other Accomplishments

- A new Senior Inspector replaced one who is undertaking further studies in Australia.
- Four (4) Senior Building Inspectors secured fully funded Government scholarships to attend Australia Polytechnic Training Courses in Fiji.

4. Challenges

- 4.1 The monitoring of all construction activities in Samoa is one of our biggest challenges. As the number of building works continue to increase so is the number of work without permits.
- 4.2 The lack of or an inadequate prosecution process of the unauthorized building owners.
- 4.3 Inspection of building works on Manono and Apolima islands cannot be implemented.
- 4.4 Complete coverage of building works in the rural areas due to unavailability of vehicles.
- 4.5 Inspectors are ill-equipped to carry out properly presented reports.
- 4.6 The distribution of assets (refrigerators and ovens) to all Government houses :
 - i) not enough allocated funds to replace written off assets
 - ii) tenants attitudes and care for appliances vary when such items are not their own and results in either good maintenance of a few or quick deterioration of the many assets.
- 4.7 The management of the approved funds allocated for the maintenance contracts (carpentry, electrical and grounds).
- 4.8 Follow up of long outstanding rental arrears and water bills from previous tenants.

5. Recommendations

In order to meet these challenges, the following recommendations are proposed:

- 5.1 To increase the number of awareness programs for the general public, business community and all other stakeholders. This may be incorporated in the disaster relief promotional campaign.
- 5.2 To ascertain an effective means of carrying out inspections on Manono and Apolima island.
- 5.3 Computers are requested for the Building Inspectors documentation.
- 5.4 Develop an efficient system of registration of all assets in Government Residential Housing.
- 5.5 The rents charged for newly renovated Government Houses should reflect the improvements and current market rental levels throughout Samoa.

CORPORATE SERVICE DIVISION

1.0 INTRODUCTION

The Corporate Service Division (CSD) provides support service in terms of:

- Financial Accounting and management
- Human Resource Development and management
- Corporate administrative system.

The Human Resource Development plays a key role in supporting the Ministry's goal of becoming a leading professional organization.

To achieve this,

HRD strives to employ highly qualified people and works to continually enhance the performance and development of employees, and it ensures employees' performance is aligned with competency based needs identified by the Ministry.

The Finance Division is responsible for all financial activities of the Ministry. It safeguards the Ministry's Assets by ensuring that funds allocated to the Ministry through capital and recurrent budgets are managed efficiently. It works closely with the Ministry of Finance, as well as directly with external contractors and suppliers and facilitates the procedure of paying expenses for contractors and other parties involved in the implementation of projects.

The Corporate Service Division ensures adherence to the Financial Management Act 2001, Treasury Instructions 1977 with amendments, Public Service Act 1977 with amendments and relevant circulars from Ministry of Finance and Public Service Commission also Cabinet Directives.

Corporate Service Staff 07-08



Corporate Staff attending opening of new road in Savaii

2.0 FINANCIAL PERFORMANCE OUTPUT BUDGET REPORT 2007-2008

2.1 Expenditures

SUMMARY OF BUDGET FOR FINANCIAL YEAR ENDING 30TH JUNE 2008

OUTPUTS

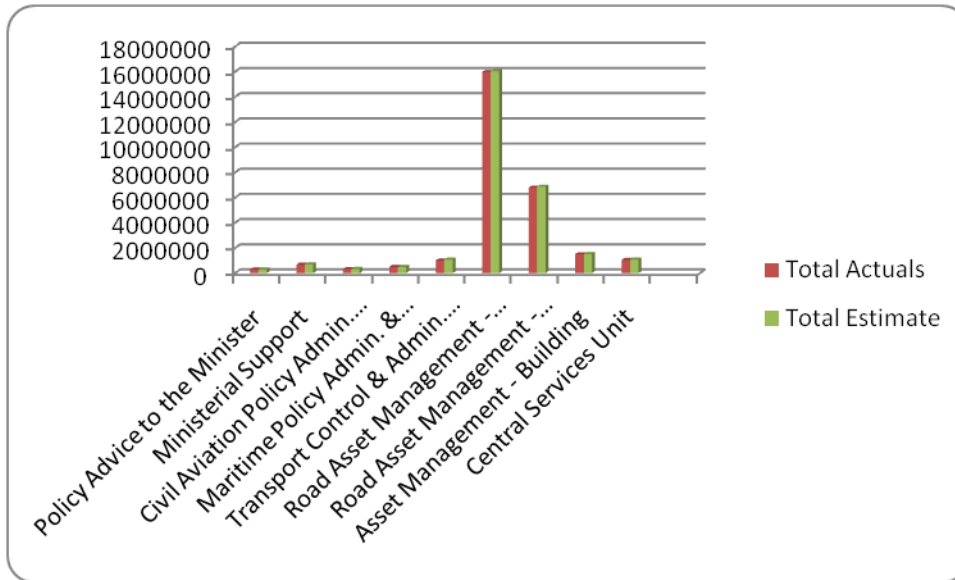
Annual Budget Appropriation FY 2007-2008	\$ 28,394,473
Less: Output Expenditures	<u>\$ 28,086,823</u>
	<u>\$ 307,650</u>

TRANSACTION ON BEHALF OF THE STATE

Annual Budget Appropriation FY 2007-2008	\$ 20,766,687
Less: Expenditures	<u>\$ 19,802,221</u>
	<u>\$ 964,466</u>
Total Overall Balance (Over-spent)	<u>\$ 2,516,285</u>

Figure 1.2.1

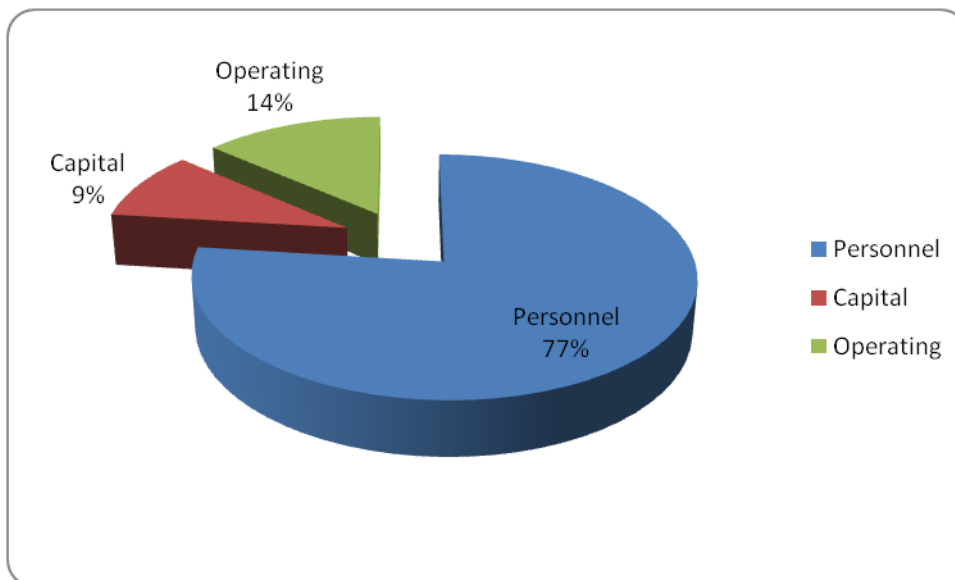
ACTUALS SPENDING vs APPROVED ESTIMATE



The Ministry Annual budget at the Output level was under-spent by \$307,650; the main drivers of the under utilization of funds were:

- Engineering positions which were remained unfilled since the beginning of the financial year under Output 6 and 7.
- Staff Turnover and it normally takes two (2) months to recruit a replacement.
- Road Routine General Maintenance been well monitored under performance basis contract.

Figure 1.2.2
SAVINGS IDENTIFIED



An under-spent of \$ 964,466 was also noted for Transactions on Behalf of the State, this was mainly derived from the under-utilization of funds allocated to IAMP Counterpart Cost. The overall balance has highlighted an under-spent of \$ 2,516,285 which 96% of this amount was from fund allocated to IAMP Counterpart Cost .

2.2 Revenue/Cost Recoveries

SUMMARY OF REVENUE COLLECTION FOR FY 2007-2008

COST RECOVERIES BY OUTPUTS

Annual Revenue Projected for Fy 2007-2008	\$ (6,616,640)
Actual Revenue Collected	<u>\$ (7,267,881)</u>
	<u>\$ 651,241</u>

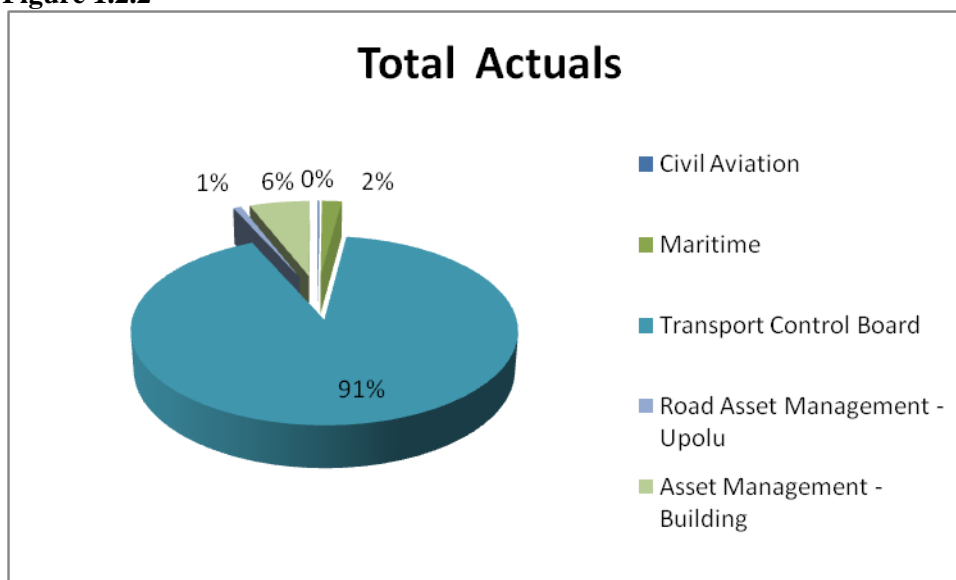
REVENUE ON BEHALF OF THE STATE

Projected Revenue for Upper Airspace	\$ (585,000)
Actual Revenue Received	<u>\$ (531,376)</u>
	<u>\$ (53,624)</u>

Total Revenue Collected Exceeded Target by: \$ 597,617

The grand total of actual revenue and cost recoveries collected by the Ministry for Financial Year 2007/2008 has exceeded the projected revenue by \$ 597,617. All outputs had exceeded their revenue target except Output 8 –Asset Management Building.

Figure 1.2.2



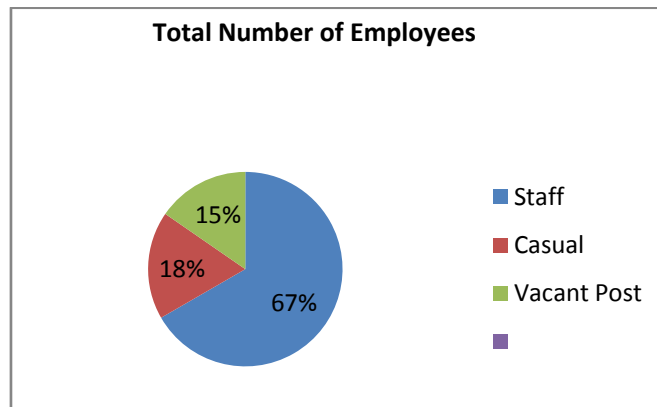
2.0 Human Resource / Administration Unit

The HR section have been involved with co-ordination of the following functions:

- staff training and development,
- recruitment and selection process,
- payroll and general administration
- Grievance management & disciplinary process
- Annual reporting activities

Total Number of Positions Financial Years July 2007 – June 2008

STAFF	CASUALS	VACANT POSITIONS	TOTAL NUMBER OF POSITIONS
75	20	14	109



Database Management: One of its the major tasks is the compilation of a Database Management system for all employees employment details , such as qualification, training and development to be posted on the HR computerised system.

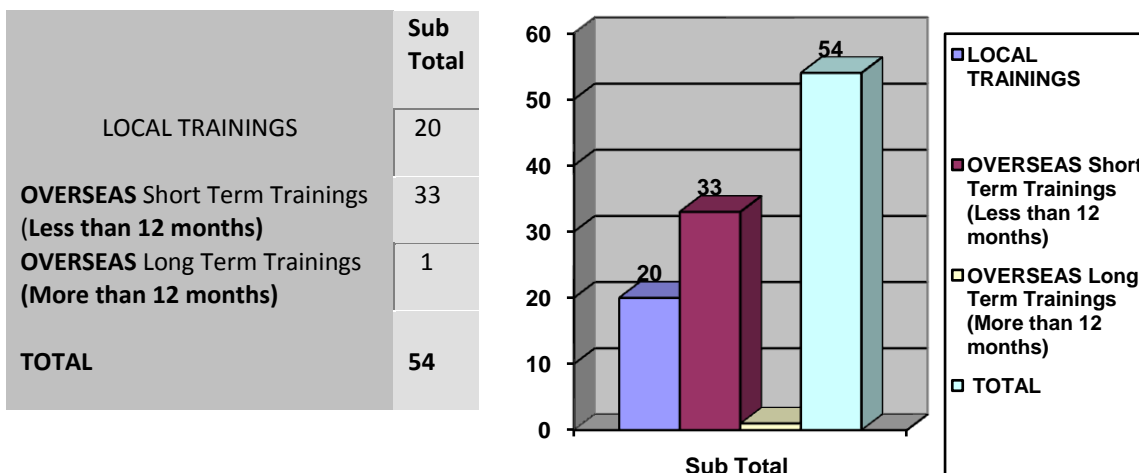
Project Involvement: The HR section personnel have been involved with ongoing consultations with HR Specialist & SMEC Consultants on HR related matters prior to the implementation of the TIRSS project .

Reporting System: Progress reports have been processed on a monthly basis on major activities undertaken for Management information and to take relevant actions on any reported irregularities requiring management decisions. Performanace appraisal reports

Planning: For planning purposes, Administration quarterly plans for three (3) months period and annual plans have also been prepared as guidelines for work programs from time to time.

Staff Training & Development.

TABLE: MWTI TRAININGS JULY 2007-JUNE 2008



**MINISTRY OF WORKS, TRANSPORT &
INFRASTRUCTURE**
STATEMENT OF EXPENDITURE BY OUTPUTS
FOR THE FINANCIAL YEAR ENDED JUNE 2008

	Outputs Account Codes	Total Actuals	Total Estimates	%	Balance (OVER)/UNDER
1.0	Policy Advice to the Minister				
	Capital	3,304.35	-	0%	(3,304)
	Operating	114,384.61	118,622.00	96%	4,237
	Personnel	165,996.38	173,702.00	96%	7,706
	TOTAL	283,685.34	292,324.00	97%	8,639
2.0	Ministerial Support				
	Operating	182,601.68	184,144	99%	1,542
	Personnel	487,726.92	504,700	97%	16,973
	TOTAL	670,328.60	688,844	97%	18,515
3.0	Civil Aviation Policy Admin. & Regulation				-
	Capital	26,520.79	26,522	100%	1
	Operating	63,120.74	66,827	94%	3,706
	Personnel	234,075.58	246,665	95%	12,589
	TOTAL	323,717.11	340,014	95%	16,297
4.0	Maritime Policy Admin. & Regulation				-
	Capital	4,433.92	4,000	111%	(434)
	Operating	55,021.24	61,345	90%	6,324
	Personnel	430,242.56	428,599	100%	(1,644)
	TOTAL	489,697.72	493,944	99%	4,246

5.0	Transport Control & Admin. Of Road Traffic Law				
	Capital	274,499.88	274,500	100%	0
	Operating	256,953.51	257,466	100%	512
	Personnel	474,941.16	539,805	88%	64,864
	TOTAL	1,006,394.55	1,071,771	94%	65,376
6.0	Road Asset Management - Upolu				-
	Capital	3,002,554.50	3,004,000	100%	1,446
	Operating	12,354,393.21	12,365,911	100%	11,518
	Personnel	624,579.23	662,336	94%	37,757
	TOTAL	15,981,526.94	16,032,247	100%	50,720
7.0	Road Asset Management - Savaii				-
	Capital	1,473,661.16	1,504,500	98%	30,839
	Operating	5,133,085.90	5,139,071	100%	5,985
	Personnel	183,506.47	227,746	81%	44,240
	TOTAL	6,790,253.53	6,871,317	99%	81,063
8.0	Asset Management - Building				-
	Capital	298,065.89	298,402	100%	336
	Operating	869,711.28	872,166	100%	2,455
	Personnel	328,107.53	349,392	94%	21,284
	TOTAL	1,495,884.70	1,519,960	98%	24,075
99.1	Central Services Unit				-
	Capital	72,629.45	72,860	100%	231
	Operating	496,136.88	501,723	99%	5,586
	Personnel	476,568.21	509,469	94%	32,901
	TOTAL	1,045,334.54	1,084,052	96%	38,717
	Total Departmental Outputs:	28,086,823.03	28,394,473.00	99%	307,649.97

**THIRD PARTY
OUTPUTS**

Samoa Water Authority	3,999,999.32	4,000,000	100%	1
Electric Power Corporation	12,965,144.88	12,965,145	100%	0
EPC-VAGST Subsidy	5,000,000.00	6,000,000	83%	1,000,000
Total Third Party Outputs:	21,965,144.20	22,965,145.00	96%	1,000,001

**TRANSACTION ON
BEHALF OF STATE**

International Civil Aviation	110,000.04	110,000	100%	(0)
International Maritime Organisation	19,436.72	23,000	85%	3,563
Pacific Aviation Safety Office	30,199.80	30,200	100%	0
IAMP Counterpart Costs (PW)	2,094,516.26	4,500,000	47%	2,405,484
Counterpart to Chinese Project	99,999.43	100,000	0%	1
Rents and Leases	100,219.18	121,000	83%	20,781
SPG Preparations	3,991,972.99	4,000,000	100%	8,027
Outstanding Arrears	508,475.65	508,476	100%	0
Land Compensation	3,999,999.96	4,000,000	100%	0
Grant for Land Transport Authority	500,000.00	500,000	100%	-
Deffered Contract Payments	1,999,999.61	2,000,000	100%	0
	-			
School Access Road	499,040.53	500,000	100%	959
Government Official Residence	50,000.00	50,000	100%	-
VAGST Output Tax	5,798,361.17		134%	(1,474,350)

			4,324,011		
	Total Transaction On Behalf of State:	19,802,221.34	20,766,687	95%	964,466
	TOTAL	69,854,188.57	72,126,305.00	97%	2,272,116

**MINISTRY OF WORKS, TRANSPORT & INFRASTRUCTURE
STATEMENT OF EXPENDITURE BY OUTPUTS
FOR THE FINANCIAL YEAR ENDED JUNE 2008**

Outputs Account Codes	Total Actuals	BUDGET	%	Balance OVER/(UNDER)
Civil Aviation Policy Admin. & Regulation	(11,530.00)	(10,000.00)	115%	1,530
Maritime Policy Admin. & Regulation	(142,525.65)	(120,000.00)	119%	22,526
Transport Control & Admin. Of Road Traffic Law	(6,623,933.59)	(6,000,000.00)	110%	623,934
Road Asset Management - Upolu	(59,045.88)	(40,000.00)	148%	19,046
Asset Management - Building	(430,844.64)	(446,640.00)	96%	(15,795)
TOTAL COST RECOVERIES	(7,267,879.76)	(6,616,640.00)	110%	651,240
UPPER AIRSPACE RECEIPTS	(531,375.88)	(585,000)	91%	(53,624)
TOTAL REVENUE	(7,799,255.64)	(7,201,640)	108%	597,616